



St Mary's Catholic Primary School Lowestoft

Behaviour Policy Addendum

Updated January 2021

This section of the whole school policy was created in response to Covid-19 and agreed by the Governing Body remotely February 2021. It will be kept under review as circumstances continue to evolve and should be read in conjunction with the full policy document.

Signature: E Parker

Head of School

Date: February 2021

Signature: M Huke-Jenner

Chair of Governors

Date: February 2021

Behaviour Policy 2020 Covid-19 Addendum

At St Mary's Primary School we aim to maintain a secure, caring and stimulating environment in which children are encouraged to have respect for themselves and each other. Whilst expectations in our Behaviour Policy remain pertinent, it is necessary, in light of the Covid-19 pandemic, to make some adjustments for the safety of all pupils and staff. It is to be used in conjunction with, and read alongside, the Behaviour Policy, Anti-Bullying Policy, E-Safety Policy. These adjustments are set out below:

Arrivals, Departures and Moving round the school

Children will enter school through their designated entrance at the agreed time. Children will enter the playground with their parents/carer and will go straight to their bubble classroom via back door, keeping a 2m distance from any other individual.

At their designated home time, children will leave the building one at a time from their designated exit keeping their distance as they follow staff to the playground, to be collected from the playground one at a time, by their parents.

Movement inside the school building will be limited. When the children leave their classroom to go outside for break, lunch or outdoor learning, they will use the fire door giving them direct access outside. They will stay 2m from peers and adults as they follow an adult to the field or playground.

Children will be expected to tell a member of staff if they are unwell and are exhibiting signs of Coronavirus by raising their hand.

Children must have a responsibility for their own equipment e.g. water bottles and ensure that these are not shared with other pupils.

Hand washing and Hygiene

Children will be expected to follow all hand washing and hygiene routines while in school. Children will use antibacterial gel before entering the school, after returning from the outside, before and after eating and at regular intervals during the day.

We ask children to follow the **catch it, bin it, kill it**, mantra when in school, if they need to cough or sneeze, they should use a tissue or crook of their arm. Children will be reminded not to touch their face, mouth, nose or eyes while at school. Should a child refuse to follow these routines, disciplinary procedures and sanctions will be used (see below).

Social Distancing

Children who are old enough will be expected to socially distance from their peers and adults in school and on the playground/field at all times. Pupils attending school will have their own table with chairs spaced 2m apart. When children enter their classroom, they will be expected to go straight to their table, or will be directed to go and wash their hands. Children will put their hand up if they need an adult's support; children should remain at their seats when in class.

Teachers will ensure that pupils, where ever possible, adhere to social distancing measures. Where older pupils are not complying, the usual disciplinary procedures and sanctions will be used (see below).

We understand socially distancing may be more difficult for younger children, they will be encouraged wherever possible to keep a distance from peers and adults, however, we understand this may not always be possible.

Toilets

Each year group will use the toilets adjacent to their classroom. Children will be supervised and encouraged to use the toilets one at a time (this may not always be possible with reception children). When a child has finished in the toilet they must wash their hands and return to their place.

Break times

Children will have a designated place to play during break times. Children will be expected to remain socially distant from both peers and adults during play and break times. Children must stay in their designated area at all times. Adults supervising children will remind the children of social distancing rules and they will ensure that children stay in their designated play area, within their bubble.

Rewards

We will continue to use our reward system with merits and house points given out for academic achievements. *Critical Worker and Vulnerable children Bubbles* may also use stickers as rewards. We continue to recognise **Above and Beyond behaviours** linked to our **Behaviours policy** and we choose **Stars of the Week** amongst children in school and those who are learning at home. Instead of **Hot Chocolate Friday** for the *Stars of the Week*, each class will hold a class celebration when normal class teaching resumes.

Teachers and Teaching Assistants welcome opportunities to praise individuals for good work, attitude or good behaviour, and show recognition, if these are brought to their attention. Above all praise and encouragement should be used as much as possible. Walking through school to show their work to the Head of School or other adult for acknowledgement and praise during this time will not be permitted.

Behaviour in school

If a child's behaviour is deemed high risk, for example, refusing to adhere to safety measures, such as, hand washing, social distancing, remaining in their classroom or deliberate behaviours that put themselves or others at risk, such as spitting or deliberately coughing at people, the following sanctions and disciplinary procedures could be used:

- Conversation(s) with pupil(s) which could include: restorative conversation, chance to restore to positive behaviours, a verbal warning, time out in class or adjoining quiet areas and other behaviour management strategies in line with our current behaviour policy.
- Once all appropriate behaviour management strategies have been exhausted, contact should be made with the pupil's parent/carer.
- If the health and safety of other pupils and staff members are put at risk by the pupils not adhering to social distancing measures, then the parent/carer will be expected to collect the pupil and a fixed term exclusion will be applied in line with Exclusion guidance.

Classroom Rules

- **Safe-** choose behaviours that make you and others safe
 - **Try-** don't give up!
 - **Respect-** treat others like you would want to be treated
 - **Aspire-** be the best you can be for yourself and for others
- Stay in your place until staff give you permission to move.
 - Wash your hands very thoroughly when asked to do so, then return to your place.
 - Use tissues to sneeze or cough into, put them in the pedal bin when given permission to do so.
 - Wash your hands thoroughly after using tissues, when given permission to do so.
 - Maintain a 2m gap whenever queuing, lining up or walking in a line.
 - Only touch your own table, chair, tray, books, pencils, water bottle etc.
 - Only touch items in the room you have been given permission to do so.
 - Ask for help immediately if you need it, by putting your hand up and waiting for the teacher to speak to you.

Pupils with Special Educational Needs

School acknowledges that children will have had a range of different experiences during the lockdown period which may have an impact on their behaviour presentation during lockdown and upon return to school immediately after. Some may present with frustration as a result of being isolated from friends or having missed a significant event or experience; e.g. school trip, etc. Others may have experienced bereavement or loss or another, real or perceived, traumatic episode. For many, the process of re-engagement with learning and the school community, under unusual circumstances, may require some additional input and encouragement.

As a result of these varied experiences children may present with behaviour that is not usual, this may include:

- Anxiety; lack of confidence
- Challenging behaviour; fight or flight response
- Anger; shouting, crying
- Hyperactivity and difficulties maintaining attention

For some children, including those with attachment concerns or SEN, and especially those with autism, the change in routines and lack of familiarity will require additional adjustment.

School recognises that behaviour could be a sign that for some individual children there is an unfulfilled need and that the behaviour is communicating that there is a problem. The school will undertake an individual risk assessment for the child and use reasonable endeavours to make the necessary adjustments to reduce the stimulus that may be triggering the challenging response.

Children with SEN are recognised as being particularly vulnerable and therefore have an urgent need to be re-integrated back into school as soon as reasonably possible. School will work closely with parents to implement supportive strategies that will inform an appropriate response. If necessary school will seek external support from other agencies such as Educational Psychologists or Early Help

Pupil's working from home

If interacting with other pupils or staff online, especially during Google Meets and live lessons, students should always be kind and respectful to each other and respectful and obedient to staff, remembering at all times that that staff are not 'friends' with, or peers to, pupils.

Pupils in school and out of school, should never attempt to contact staff via social media or make comments about staff on social media platforms. Any inappropriate comments to staff online will be taken very seriously. This is also the case for any online bullying towards other pupils or peer-on-peer abuse that is disclosed to the school during this time.

As much of home learning is online, parents should be mindful of online safety and refer to the school Online Safety Policy on the school website. Children will regularly be reminded of key on-line safety points e.g. ask permission to go online, tell parents of anything online that is inappropriate or causes concern.